



BROWN

MAT INSTITUTIONAL AID FOR AY 2023-2024
SPECIAL CIRCUMSTANCES FORM

Student Name: _____ Date of Birth: _____

Special Circumstances: Changes Affecting Family Income, Expenses and Assets

Indicate whose change this form represents: _____ Student _____ Parent(s)

Please check the box that best describes your family's special circumstances from January 1, 2022-present. Documents are needed to support your request. Attach sheet(s) and additional explanation if necessary.

Employment Change: Termination/Layoff of Job or Significant Reduction in Income after December 31, 2021

- Copies of most recent pay-stubs from all employment held showing year-to-date earnings (indicate frequency of pay, for example, weekly, monthly, etc.)
Copy of unemployment compensation to be received. Indicate when compensation began and the duration of the compensation
Copy of employment settlement, indicating employment severance payments to be received
Copy of social security, disability and/or AFDC benefits to be received
Documentation of employment benefit program
Other: _____

Other Income Change:

- Loss of Child Support
Any other form of untaxed income
Documentation of termination of benefits/support/income from benefit provider
Other: _____

Separation or Divorce:

- Copy of separation agreement
Copy of divorce decree, indicating alimony and/or child support to be received as a result of divorce
Substantial evidence of separation or divorce, for example, mortgage/lease/utility bill documenting parents live in separate residences

Expenses: Medical expenses paid out-of-pocket and will not be reimbursed

- Copies of receipts for medical payments paid
Copies of medical bills

Asset Changes:

- The Office of Financial Aid will determine the appropriate documentation needed.

Special Circumstances Statement (please explain the state of your or your family's financial situation in further detail).

Large empty rectangular box for the Special Circumstances Statement.

STUDENT SIGNATURE

DATE

PARENT SIGNATURE

DATE